Enable Job Accounting

- In the Driver window Select "Device Settings"

General Sharing Ports Advanced	Color Management Security Device Setti	ings
S Kyocera TASKalfa 325		
Location:		
<u>C</u> omment:		
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Model: Kvocera TASKalfa 325	2-: KV	
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- Features	201 KA	
Features Color: Yes	Paper available:	
Features Color: Yes Double-sided: Yes	Paper available:	1
Features Color: Yes Double-sided: Yes Staple: Yes	Paper available: Letter Legal Ledger (11 x 17)	
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Features Color: Yes Double-sided: Yes Staple: Yes Speed: 32 ppm Maximum resolution: 1200 dpi	Paper available: Letter Legal Ledger (11 x 17) Statement Executive ferences Print <u>T</u> est Page	
Features Color: Yes Double-sided: Yes Staple: Yes Speed: 32 ppm Maximum resolution: 1200 dpi Prg	Paper available: Letter Legal Ledger (11 x 17) Statement Executive ferences Print <u>T</u> est Page	

- Select "Admisitrator"



- Select "Job Accounting"

Quick Print: Show Quick Print tab Hide other tabs Set Quick Print tab as default Hide Edit Quick Print control Miscellaneous: Send Count information Send Count information Send Application name Associate Profile with application Password protect administrator settings Hide Igwer pane Network settings: SNMP Settings Job e-mail notification: Dob e-mail notification: Notify when printing is completed Image: Notify when printing is interrupted	General	Lock Settings Use	er Login Job Acc	ounting		
	Quick P Shot Hide Set C Hide Set C Sence Sence Assoc Pass Hide Networ SNI	rint: w Quick Print tab e other tabs Quick Print tab as de e Edit Quick Print cor aneous: d Count information d Application name ociate Profile with ap word protect admin a Factory Default pro- e lower pane k settings: MP Settings	fault htrol plication istrator settings file	Job e-mail notification: Notify when printing is comple Use specific e-mail address: Prompt for e-mail address Notify when printing is inter	rrupted	

- Click the checkbox under job accounting and select "Use specific Account ID" or "Prompt for Account ID"

X Administrator Settings ?	;
General Lock Settings User Login Job Accounting	
Use specific account ID:	
Prompt for account ID Account IDs:	
Account ID Description User names (computer) Account ID Description User names (computer) Add Add Delete Delete Delete	
Edit Import Export	
 Prompt for account ID and validate Display account ID list 	
	General Lock Settings User Login Job Accounting Job accounting Use specific account ID: Prompt for account ID Account ID Description User names (computer) Add Delete Edit Import Prompt for account ID and yalidate Display account ID list

- Select "OK"

- Print a test page and confirm you are prompted to enter your job accounting code and the page printed was printed in black and white by default.